



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	ADIVASI SEVA SAHAYYAK AND SHIKSHAN PRASARAK SANSTHA'S SHRI. D. H. AGRAWAL ARTS, SHRI. RANG AVADHOOT COMMERCE AND SHRI. C. C. SHAH AND M. G. AGRAWAL SCIENCE COLLEGE NAVAPUR, DIST. NANDURBAR
• Name of the Head of the institution	Dr. A. G. Jaiswal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02569250159
• Mobile No:	9823505044
• Registered e-mail	navapuracs@gmail.com
• Alternate e-mail	agjaiswal21@gmail.com Address
• Address	Opp. Swastik Petrol Pump, Main Road
• City/Town	Navapur State/
• State/UT	Maharashtra
• Pin Code	425418
2.Institutional status	
• Type of Institution	Co-education

• Location	SCIENCE COLLEGE NAVAPUR, DIST. NANDURBAR Semi-Urban																
• Financial Status	Grants-in aid																
• Name of the Affiliating University	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon																
• Name of the IQAC Coordinator	Jagjivan Deoram Sali																
• Phone No.	02569250159																
• Alternate phone No.	9423892608																
• Mobile	8208463806																
• IQAC e-mail address	profsbmahajan@gmail.com																
• Alternate e-mail address	jagjivansali16@gmail.com																
3.Website address (Web link of the AQAR (Previous Academic Year)	http://www.acsnavapur.in																
4.Whether Academic Calendar prepared during the year?	Yes																
• if yes, whether it is uploaded in the Institutional website Web link:	http://acsnavapur.in/downloads/Academic-Calendar-2020-2021.pdf																
5.Accreditation Details																	
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>B</td> <td>2.78</td> <td>2015</td> <td>14/09/2015</td> <td>13/09/2019</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	B	2.78	2015	14/09/2015	13/09/2019
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to												
Cycle 2	B	2.78	2015	14/09/2015	13/09/2019												
6.Date of Establishment of IQAC	14/10/2015																
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																	
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>000</td> </tr> </tbody> </table>						Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	NIL	NIL	NIL	NIL	000		
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount													
NIL	NIL	NIL	NIL	000													
8.Whether composition of IQAC as per latest	Yes																

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Organization of webinar lecture series on subject ranging from COVID awareness, yoga-health to subject covering academic streams from 29/04/2020 to 25/05/2020.	
Organization of university level, state level, National level and international level webinars on Math, Marathi, English and Botany respectively and organization of syllabus framing workshop on Geography for M. Sc.	
Organization of online self-finance state level essay writing competition, national level quiz competition by department of Library, Geography, Zoology, Economics, Political Science and History.	
COVID Awareness Town Survey and Health Campaign organized by NSS unit in collaboration with Panchayat Samiti and Municipal Council Navapur involving active participation of 40 NSS volunteers, 3 NSS program officers, who conduct the survey beside creating Awareness to prevent spread of COVID and distributed mask, sanitizers, and food to the poor and needy.	
Shifting and setting up a reach library in a new equipped and well furnish library building with atomization and complete digitization	

of books.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Enhancing e-learning Facilities	Developed and enriched library with e-learning facilities digital books and computerized library services. College library is now linked with INFLIBNET to avail facility of N-LIST programme. Library provided e-resources on demand to the students and staff during pandemic period.
To start Self finance Career Oriented Courses	in addition to regular courses college has started need based skill enriched 12 career oriented courses in the academic year.
Raising fund for developmental activities	College reached stakeholders and funding agencies for financial assistance to its developmental activities
To organize awareness activities during pandemic period	COVID Awareness town survey and health awareness campaign was undertaken by NSS unit of college with Navapur Municipal Corporation.
To organize Seminars and Conferences for students teachers and non-teaching staff	Organized university level, state level, national level and international level webinars on Math, Marathi, English and Botany respectively. College organizes webinar series on COVID Awareness and Toga Health from 29/04/2020 to 25/05/2020.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	12/07/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	16/02/2022

15. Multidisciplinary / interdisciplinary

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16. Academic bank of credits (ABC):

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17. Skill development:

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18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

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19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

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20. Distance education/online education:

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Extended Profile

1. Programme

1.1 07

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2. Student

2.1

Number of students during the year

File Description	Documents
Data Template	View File

2.2

754

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

420

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

29

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

0

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	07
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	1117
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	754
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	420
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	29
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	0
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4. Institution

4.1	17 & 2
Total number of Classrooms and Seminar halls	
4.2	1417257
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	110
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Shri. D. H. Agrawal Arts, Shri. Rang Avadhoot Commerce and Shri. C. C. Shaha and Shri. M. G. Agrawal Science College Navapur, Dist. Nandurbar (M S) College is currently having the following mechanisms for effective delivery of curriculum-

1. At the beginning of an academic session, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them.
2. Number of classes for each topic is decided according to the syllabus and credits assigned to each topic/Group/paper etc.
3. College administration provides a well-constructed weekly Routine/Schedule/ timetable for each year /semester for both UG and PG classes.
4. Teachers prepare their lectures according to the syllabus allotted and classes available.
5. Classes are held according to the schedule under the

supervision of college administration.

6. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as a. Chalk and Blackboard method b. ICT-enabled teaching-learning method. c. Use of different softwares. d. Use of Scientific models and charts for effective lecture delivery. e. Project work, dissertations are conducted for fulfilment of their degrees.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.acsnavapur.in

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

- The academic calendar is very useful document, which contains the tentative dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of term and vacation period, to guide the teachers and students.
- our University uploads the annual calendar at the beginning of every academic year on its website with broad details of major academic events.
- In accordance with these details, our institution's academic calendar is prepared by Academic Planning Committee and IQAC.
- Institutional academic calendar is made available to all stakeholders at the institution website.
- Academic Activities- The faculty and students get a clear picture of the activity schedule and adhere to the calendar. It facilitates planned coverage of syllabus.
- Examination; because of its due importance, always gain the focus of all the activities in the academic calendar. Guidelines of the university and internal evaluation patterns are followed for all the programs. Availability of the academic calendar, aware the students about the probable examination time. Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. Different methods followed for CIE are assignment, quiz, open book test, tutorials, seminars, case studies etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://www.acsnavapur.in

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>A. All of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

07

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

11

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

248

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

248

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College is affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon and adheres to the curriculum prepared by the expert body consisting of teachers from various institutions. The members ensure that the issues of gender, environment sustainability, human values, and professional ethics also get equal representation in the curriculum. Most of the programmes do have these issues addressed in their syllabi.

The B.A. curriculum for example includes various issues on women empowerment, sustainable development, human values like justice, equality, liberty and rights, caste issues, rights and duties, social responsibility, child rights etc. The Commerce and

Management programmes include topics on the business ethics, professional etiquette and moral values, ethics in business, fair pricing and competition and moral business practices etc.

The general atmosphere of our college, with equal opportunity to boys and girls in many courses, provides an enabling environment for gender equality. Gender equality is promoted through lectures on women rights, female foeticide, and gender-based violations. The Department of Botany promotes green practices through plantation in botanical garden. The NSS unit of the college strives to establish a bond with the community at large through awareness rallies on current social issues.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

08

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

377

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://drive.google.com/drive/u/3/my-drive

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1840

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

998

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College used to distinguish slow and advanced learner on the basis of the marks scored by the student at his entry level examination.

Activities undertaken for slow learners: Extra coaching and individual guidance from the subject teacher. By solving question papers of previous University Examination from the students. The performance of students is being communicated to their parents. Lectures of eminent personalities organized to create confidence among the students. The students who scored better marks in their previous examination are enrolled for the batch of advanced learners. Activities undertaken for advanced learners Open access facility for advanced learners in the library. Motivation for them to participate in quiz competitions, seminars and group discussions. Organization of quiz competitions and group discussions. Encouragement for them to participate in 'Avishkar' an innovative research activity of the affiliated university. Motivation for them to write articles in the college wall paper 'Prakashache Bet'. Specific Outcome: Group of the slow learners showed improvement in the knowledge of concerned subjects and

scored better marks in the university examination while advanced learners showed better performance in the knowledge of concerned subjects and scored better marks in the university examination. They were participated in classroom interactions and discussions actively.

File Description	Documents
Link for additional Information	https://www.acsnavapur.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1117	29

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The entire process of the college is student oriented and focused on their overall development that's reflect in Vision and mission statement of college also. All stakeholders of the college are well aware about the aspirations of the students because majority of our students come from the tribal villages. Apart from 'Chalk and Talk' or 'Lecture Delivery' method, teachers are more focused on the 'conceptual clarity' of their subject and field visits.

Teacher demonstrates to elaborate the difficult concepts in their local context as well as ICT tools are used to visualize them what they are studying. IQAC encourage teachers to organize and attend the FDPs related to innovative teaching methodologies. Methods of teaching: Experiential Learning - Apart from prescribed field projects for Geography, Industrial visits by Chemistry and Physics Department, Environmental Science and Commerce depts., each department encourages students to get an experience what they are exactly studying in the books. Dept of English, Hindi and Marathi shares the experience of their novels, drama and poetry through the screening of adapted movies. Dept. of Political Science

arranges study tours to the local government and court. Dept. of History frequently visits the local historical places.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.acsnavapur.in/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

17 classroom and 8 departments hav well-equipped with the LCD projector, smart board and screens. The college issued separate PC to each department with the printer. The college has installed separate Wi-Fi unit for the students inside the campus. Further, it has computer lab internal LAN. Broadband Leased Line Internet connection is highly useful to function all the above devices very speedily. All computer lab is well equipped with the ICT facilities and regularly used by the students. All staff is well familiar with all the latest ICT tools. To strengthen their knowledge, college has conducted FDPs on 'Moodleclass' 'Googleclass', Network Resource Center with three computers is made available for the student and teachers. Currently, few teachers are conducting online internal exams through google classroom.

Department use PPT and multimedia to simplify the syllabus in a more meaningful way. The language departments regularly use film screening of the adapted novels, drama or short story. Language lab is very useful and supportive to our students for enhancing their communication skills and soft skills. Similarly, Commerce and Social Science departments effectively mix up the theoretical classroom teaching and practical exposure through the youtube videos, E-PG pathshala material, NPTEL videos.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	0

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

29

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

562

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Evaluation is an integral part of teaching-learning process. With regular interactions of IQAC and Heads of the department, examination committee plan and work out for reforms in evaluation system. The college adjust academic calendar by including internal assessment, certificate courses and the university examination. The institutional internal evaluation system is decentralized in order to make it more transparent and objective. Apart from university prescribed methods like assignments and tutorials, more relevant methods such as open book test, surprise test, multiple choice questions, mid-term examinations, peer evaluation, project work, internship etc. are experimented in the internal assessment. As per the academic calendar, tentative schedule is prepared and displayed on the notice board, website and on the whatsapp group of the classes.

All the teachers submit the question papers with model answer to the examination committee. All Practical are assessed by the external examiners. There are four skill oriented add on

certificate courses which are also assessed by the concerned departments. Unit tests/tutorials are conducted periodically. Pre-semester examinations are arranged before university examinations. The assessment work is carried out by the concerned subject faculty in the institution.

File Description	Documents
Any additional information	View File
Link for additional information	0

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

IQAC consistently work on the student centric activities. It interacts with exam committee and the students. The Academic Calendar is displayed on the college notice board and on college website for all students. However, internal supervisors and internal flying squad are deputed for smooth conduction of the exams. If any grievance occurs, he/she needs to apply to the exam committee. At initial level, committee discusses with the concerned teacher and solves issue at this primary level. Internal exam marks of the student are displayed on the notice board and queries are discussed with them till they satisfy.

Generally there is a zero tolerance policy for the malpractices conducted by the students. Since it is an internal evaluation, students cooperate in a very positive manner and up to this stage; no such serious grievance is raised in the college. The college exam committee telecast live streaming of the "Pariksha Pe Charcha" to overcome students from the exam stress. Mentor Mentee Scheme also helps students to pause before going to the exam committee with any grievance. It has also reduced stress and anxiety of the students.

File Description	Documents
Any additional information	View File
Link for additional information	0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

We are highly grateful to our Sanstha because they are always keen about the outcomes of these traditional faculties like Arts, Commerce and Science. They always emphasize on the productivity of the student. IQAC skillfully tackles it by introducing subject related add on courses. outcomes have been prepared very meticulously by discussing with all stakeholders and displayed at eyesight of the students and teachers. Instead of mere displaying all outcomes on the website, college put up the digital flex boards on each floor, through annual report which states the mission and objectives of all the departments of the college. These documents also highlight the achievements of the students and list the kind of jobs that students get after completion of the different programs.

For students, through orientation programme, classroom discussion, expert lectures and practicals, all these outcomes are shared with the students. All these outcomes are informed to the stakeholders especially parents to persuade maximum students towards the skill oriented and value based courses. The college deputed teachers for workshops, seminars, conferences and FDPs to enrich them to attain the outcomes while teaching learning in the classes. Learning outcomes form an integral part of college vision, mission and objectives.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	0
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute and sanstha always emphasize on the output of student. It regularly directs to the IQAC to execute it properly. The mission statement of the college itself clearly states the approach of the college towards the holistic development of tribal students. There are three programmes in the college viz. Arts, Commerce and Science, though these are traditional in nature but college has been continuously working on the attainments of these outcomes. Very systematically, from the first year of their college, the purpose of their academic journey is elaborated through principal address, induction programme, expert lectures and classroom interactions. In order to focus on the outcomes,

they are categorized in the slow, average and advanced learner on the basis of their entry level marks. Online and on paper feedback of alumni student helps to evaluate whether students have properly perceived the content of the curriculum.

The performance of the students in the internal and external examinations, in the practical and assignments, participation in class activities, role in departmental activities are some of the means by which program specific outcomes are measured. Students are also encouraged to take part in competitions, seminars and conferences etc.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.acsnavapur.in/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

382

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.acsnavapur.in/

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://www.acsnavapur.in/>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	0

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

05

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our students are well-wishers of the society and nature. IQAC inspired the NSS unit for participating in the National and state level programmes, such as National Parade in Delhi and specially

the students of NSS give their valuable contribution towards "SWATCHH BHARAT ABHIYAAN, BETI BACHAO, BETI PADHAO ABHIYAAN and DIGITAL LIERACY." Our students are engaged throughout a year performing various social activities such as Tobacco Prohibition Campaign, Yoga awareness, Polling awareness, Prohibition of use of Thermocol, Road Safety Campaign, CORONA awareness etc. During the NSS camp, our students organized different kinds of activities to aware the people by doing the activities such as water conservation, blood donation camp, Medical Camp, Sickle Cell Camp, national integrity, Mahila Melava and digital literacy.

Organization of webinar lecture series on subject ranging from COVID awareness, yoga-health to subject covering academic streams from 29/04/2020 to 25/05/2020. COVID Awareness Town Survey and Health Campaign organized by NSS unit in collaboration with Panchayat Samiti and Municipal Council Navapur involving active participation of 40 NSS volunteers, 3 NSS program officers, who conduct the survey beside creating Awareness to prevent spread of COVID and distributed mask, sanitizers, and food to the poor and needy.

File Description	Documents
Paste link for additional information	https://drive.google.com/drive/u/3/my-drive
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

03

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

187

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Conducting effective delivery of its curriculum the college has 17 spacious classrooms, ICT enabled classrooms including 7 fully equipped Smart Classroom, 1 ICT enabled Seminar Halls, 1 ICT enabled Computer Labs, 6 Science Laboratories are ICT enabled, provision for 02 portable projectors and 10 Departmental Offices. There are well marked and self-contained spaces for NSS. The college has a Botanical Garden having different types of ornamentals, medicinal and class-work material shrubs, herbs and trees. The Girls Common Room offers recreation and relaxation to girls students. College has rich and well-furnished library with internet facility. The College has Gym and indoor, outdoor sports facility. The College Cafeteria caters to students with a variety

of snacks, hot and cold beverages at reasonable rates. This offers a meeting hub for students where discussions are held freely.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1QP7n4ZZOZ8LCETiTDh_FJ1HpYmpU8il9/view?usp=sharing

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Following Facilities are available in our college

1.A multipurpose auditorium with setting capacity of 350 audience for organizing various cultural activities and Yoga as well as health activities.

2.Well-equipped gymnasium with up-to-date instruments for exercises.

3.Table tennis hall for organising for indoor games like table tennis, chess etc.

4.Playground with 400-meter track for the organisation of sports events and outdoor games.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/12taHaaOhrH1zqcHA6CbDT2D8MTSGTL41/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

17

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1gs4TUhYOvfOpBIe8txc3iCWWkgOKcCHAR/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

23.94

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library automation is playing an important role in our library management. Library automation process has been started from the year 2017 with Libman software in local server. Hence, in 2016, software is upgraded with consists Cataloguing, Circulation, Serial control, Stock Verification, User Management, Reports and OPAC module s etc. computers are used in library management process. Technological Infrastructure available for Library Management Library OPAC is available online for searching books available in the library Barcode Technology is applied in library, all books are arcaded. Issue return transactions are done with barcode enabled devices. Magazines, newspapers clippings, envious questions papers, study materials are made available to users. Our library is first to start such initiative in North Maharashtra

region. A separate online server is installed in the library to maintain.

A separate library website is designed and maintained by library which is serving as an online mediator between library and users. It is developed with "wix site" open source content management system. An e-Book Library is developed open source e-book management system from 2016. A Separate online server is installed to implement all the software's i.e. digital library, photo library, e-book library, and student

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.sites.google.com/site/krcncollege/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.45

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

6.19

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

To meet the growing demands of technology in the modern competitive world, the college ensures that its students and faculty are facilitated with latest computers and software. From a set of computers two labs with internet facilities in computer department and library. 110 Computers with 2 dedicated servers with internet facility are provided in laboratories, teaching departments and administrative office. Scanners, Printers, Projectors, xerox machines, 3 UPS + Inverters and 41 CCTVS are also being used effectively in both the sections. Internet facility is made available in the entire campus at a high-speed Internet line connection of 50 MBPS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

23.94

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Proper care is given to the maintenance of equipment and infrastructure, so that optimal utility can be obtained. Measures taken at Departmental Level

Library: All new books and journals are entered into library

accession registers. Damaged /lost books are removed as per procedure. Annual stock taking of the library resources is duly carried out and the reports are submitted to the Principal.

Science Laboratories: The maintenance of these laboratories falls under the supervision of lab attendants for routine management. The outdated equipment and chemicals are disposed of as per the rules of the administration.

Sports: An efficient ground staff is attached with the Department of Physical Education for the proper maintenance and marking of tracks and grounds.

Computer Laboratories: The College has 4 computer labs with WI-FI facilities. The college has engaged the services of a System Administrator for the upkeep of its infrastructure.

Gardening Committee: This committee of the college ensures the maintenance & proliferation of green cover in the college. Regular plantation is conducted and gardeners are instructed regarding proper upkeep of lawns.

The college has also entered into several annual maintenance contracts with various service providers for smooth functioning of all electronic gadgets.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	0

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

720

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	http://www.acsnavapur.in
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

77

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The student council is formed under the guidance of Board of Students Development. The college has an active Student Council formed as per the guidelines given by our affiliating University. The Student Council is established every year during the first term of the new academic year. The University Representative (UR) is elected from amongst the Class Representatives (CR). The college has its own student council. The Board of Students Development undertakes various schemes for the students like Earn and Learn Scheme, Personality Development programmes, cultural activity, rally for road safety and COVID awareness.

In our college students play a valuable role for institutional management, encouragement and assistance in the establishment of a Student Council can be provided in various ways, like, providing information and guidance on the role and potential benefits of Student Councils. In the initial stages, the Principal, together with the other teachers, can assist in the development of a Student Council in several ways, like, addressing the students the role of a Student Council and the role of individual representatives in the Council, by facilitating the holding of elections and by advising on an appropriate constitution or statement of objectives.

File Description	Documents
Paste link for additional information	http://www.acsnavapur.in
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our institution has registered alumni association, which is actively functioning in college. The alumni association helps college by various ways. Alumni association actively participates in various activities such as cultural programme, alumni meet, parent teacher meet, and farewell function of the final year students organized by college. Association has gifted books for central and departmental library. The associations help us to create the placement opportunity for the final year students. They contribute through organizing the guest lectures by inviting visiting faculty and resource persons. Alumni maintain connections to our educational institution regularly. Many times they come to the college and try to share their experiences with the current students. During Alumni Meets students, teachers, principal or hosts are required to deliver welcome speeches in keeping with the

occasion in mind. It helps students get placed at their respective organizations. Purpose of an association is to foster a spirit of loyalty and to promote the general welfare of organization. Alumni associations exist to support the parent organization's goals, and to strengthen the ties between alumni and institution.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision and Mission are the guiding principle for the governance of our college, and it reflects totally in the functioning of college. Vision of the institute is "To provide quality higher education facilities and services to tribal and socio-economically backward students and prepare them to compete with urban students and contribute their services to nation building by promoting quality education". "This vision is being pursued by setting up mission as "Successful life through help and cooperation" (???????????????? ????). The very Inception and formation of the institution was inspired by this mission statement which reflects in the governance and functioning of college in all its curricular and extra-curricular activities and practices. College was started in 1981 and from its beginning leadership of the institute has left no stone unturned to fulfil its vision. Navapur is tribal and border town. Ours is the only college in Navapur that has been catering to the quality higher education needs of tribal and socio economically backward students. Leadership of college plays crucial role in the sustainable development of college and its student. It has qualities and road map for the sustainable development of college.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The decentralization system is used in the institution for administration. The major decisions are taken by the management, and policies are framed accordingly for the smooth functioning. These policies are implemented through participative administration. This reflects in the achievements of the institution as a whole - Best institution, Best NSS wing, Merit holder students, etc. which clearly shows teamwork. The Director & Principal is pre-eminent for the institution. In every academic session, 53 committees are formed, and meetings are held under the chairmanship of the Principal. The primary authority is delegated to the convener of the committee for the accomplishment of the objectives. Every Department prepares the requisition of books, journals, types of equipment, and chemicals as per requirement, and the same is reflected in the budget of the departments. Decentralization and participative management is evident in various activities and is evident right from the admission process to examination. Admission is given as per norms set by the Higher education and Universities ordinance for various courses. The participative management motivates the staff to give their best.

File Description	Documents
Paste link for additional information	0
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Improving the academic and support facilities for the students is one of the measures recognized by the Perspective Plan. The college strives to go ahead with this perspective plan helping as a roadmap for student's achievement and college's growth and development. To meet the challenges of this era of rapid

transition with the aid of information technology and online facilities, our college formulated a well defined strategy to offer complete digitization right from the admission process to the final record of students' progression throughout their stay in the college. Procedure and Outcome of Implementation: Our first humble step in this direction was to get the students' data filled in separate proforma. This information was then fed into a computer. As we upgraded our website, we started displaying on it the merit list of our coveted courses like B. A., B. Sc., B.Com M. A. and M. Sc. We have started offering the facility of online admission to all the programs. A special effort is made to guide even those students who are not adept at working on the computer. Once the students are admitted we keep them updated with various notices regarding Internal tests and their lecture requirement through SMS facility.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	0
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute is having an active Governing Body and Internal Quality Assurance Cell (IQAC). The institute always promotes the culture of participative management by involving staff and students in various activities. The students and faculties are allowed expressing themselves for any suggestions so improve the excellence in any aspect of the institute. Principal works with the four main sections i.e. office administration, academics, training & placement, Extra-curricular activities, and the auxiliary bodies. The auxiliary bodies work for alumni, anti ragging, library, purchase and grievance. MANAGEMENT of A. S. C. College Navapur is managed by Adivasi Seva Sahayyak and Shikshan Prasarak Sanstha's which is headed by the Chairman who also acts as the Chairman of Governing Body. The IQAC Prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth. It enable College to strengthen excellence in curricular, co-curricular and extra-curricular activities. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and

security issues of the college. SERVICE RULES The college follows UGC and KBC NMU rules and regulations which is applied to all categories of employees (Teaching and Non Teacher Staff Members).

File Description	Documents
Paste link for additional information	0
Link to Organogram of the Institution webpage	0
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Institute considers that the teaching and non-teaching staff plays key role in the growth of the institution. The welfare facilities and services provided at the workplace become vital for continuous improvement in the work environment. The Facilities also motivates the employees to give their best. In also improves the overall morale of the employees.

The institution provides various welfare measures for staff which are as follows:

Provisions of Leave 1. Casual Leave 2. Maternity Leave 3. Study Leave granted to the teaching staff only on the permission of

sanctioning authority and management. 4. Medical Leave 5. Vacation Leave 6. Special leave (SPL) and Duty leave (DL) is given for attending orientation programmes/refresher courses/workshop /Seminar/Conference, etc.

Other Welfare Measures Canteen facility is available inside the college campus. Loans are granted to the staffs to meet financial emergencies according to staff loan policy. Adivasi Seva Sahayyak and Shikshan Prasarak Sansthas Employee Society if formed.

Salary is timely credited to bank account of employees.

All the non-doctoral teaching faculties are encouraged to get enrolled for Ph.D. program.

Staffs are encouraged for higher progression.

24x7 Wi-Fi (BSNL) facility is available for Staff in campus with speed 50 mbps.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

College adopts a well-organized mechanism of appraising faculty members at a different level. The Performance Appraisal System of teaching staff is under the rules of UGC & Higher education. The performance appraisal system of teaching staff follows the guidelines of Panjab University, Chandigarh. For this purpose the college has adopted a three pronged system including:

1. Feedback Forms

2. Self Assessment Forms

3. API Scores Feed Back Forms: For ensuring quality performance by the staff, the institution has initiated a system of taking feedback from students. For this, the students are asked to give subject wise feedback online. Thus it is ensured that students can give their feedback without any pressure. Their feedback is evaluated and necessary measures are recommended.

File Description	Documents
Paste link for additional information	https://forms.gle/7nJ3tuPaPphSit3G6
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a mechanism for both internal and external audits. The college has appointed a Chartered Accountant as an internal auditor. He is responsible for the concurrent audit of the college. He submits details of expenditure on a quarterly basis of the institution and concerned authority. Communication and Follow up of Audit Objections - As the Internal Auditor and External Auditor observes/detects a flaw while inspecting the records, they inform their objections /queries to the responsible person. After the internal audit, an auditor informs the final queries to the Principal. The auditor specifies comment on mistakes where necessary action is required to avoid the same mistake again in the future.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The optimal mobilization and utilization of resources and funds are of paramount importance for the Institution as it accelerate the development and helps in promotion of academic excellence. The college has a proper mechanism for mobilizing funds. Consistently Management separates a large portion of their budget for infrastructural development and maintenance.

The college receives the funds broadly from the following sources:

1.The fees of students.

2.The Alumni fees of final year students

3.Any other fund by government or non-government agencies. The college has received fund in past from UGC for infrastructure which has been utilised by the college as per norms.

The alumni fund is used for the purpose of activities related to alumni association. Hence the institution has strategies in place

to have the best for mobilisation of funds and the optimal utilisation of resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC plays major role related to quality improvement amongst staff and students. IQAC is involved in the formation and extensive implementation of academic calendar as per university norms. It is involved in organizing seminars/ workshop/ Guest lectures at various levels, involved in planning study tours, Industrial visits and field trips, encourage students to participate in various activities related with academics, sports and Cultural. College IQAC prepares , evaluates and recommends the following for approval by the relevant organization and government statutory authorities; Self Study Report of various accreditation bodies, PBAS, Stakeholders feedback with action taken Report and Introduction of new programs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College has the Internal Quality Assurance System with appropriate structure and processes, and with enough flexibility to meet diverse needs of the stakeholders. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed which is as per guidelines of Higher Education.

The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The quality

initiatives for improving the teaching-learning process is value-added courses for students and use of ICT in teaching and learning encouraged. Teacher also provide online examination portal for personal assessment.

The departmental meetings headed by the HODs wherein distribution of the syllabus. This plan is also shared with the students. Periodically, preparation of action plans of teaching - learning is completed as well as monitored by the IQAC member. Unit tests are conducted as per academic calendar.

PG Students are encouraged for attending seminars, / Workshop/ conference. Research cell functions for encouraging research activities among teacher and students Automation and digitalization of library helps in giving better services to its students and staff. The library in order to motivate the students and staff give best user award annually. Provision of Wi-fi facility and smart classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	0
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college has taken utmost care to sensitize its students to gender equity and sensitization. Following are the measures taken by college for the same.

At the very beginning, students are apprised of the gender issues during the Self Induction Program held for newly admitted students.

So far as the facilities are concerned, college has a separate Women's Room with facilities of toilet, bathroom, RO drinking water and internet connectivity. College has separate Girls Hostel having woman warden officer as in charge. College has taken measures to enhance safety and security on campus by installing CCTV cameras and by providing security. College has set up various committees to address grievances of girls students and promote welfare activities for their empowerment. These committees are- Committee for Prevention against Sexual Violence, Women Grievance Redressal Cell, Vishakha and Anti Ragging Committee. These committees ensure that posters, news articles promoting gender equity and sensitization are placed on the notice board.

As per the provision of UGC regulation 2015 (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institution) College is trying to make all efforts to make the campuses more gender inclusive.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	C. Any 2 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has a sprawling green campus and gives top priority to keep the campus clean and eco-friendly. The faculties and students are regularly advised to reduce waste at lower extent. Sincere students put waste in separate bins kept at different places on the college campus. The solid waste is regularly collected by the garbage town council. Waste is collected twice in a day. It is processed as per the nature of the waste. The college has a vermicompost unit in which it is collected. To minimize the problem of waste disposal separate dust bins are kept. Blue colour dust bin is kept for dry waste and Green colour dustbins are used for wet waste. Also a dust bin is kept in every room to collect the dust waste is collected twice in a day. Organic waste is converted into bio-fertilizer by the vermi-composting plant developed by the college. This E-waste audit is scientifically carried out by our sanstha regularly. The students of the college have actively participated in the youth festival event 'Installation' which is based on the theme of 'Best out of Waste'. Regular maintenance of drinking water tap, RO water filter, and

drainage.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:	B. Any 3 of the above
<ol style="list-style-type: none"> 1.Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	C. Any 2 of the above
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**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

This is the oldest senior college in the town. Most of the

students taking admissions in the college are local and belong to tribal community. As per government rules the admission process is carried out. Enough care is taken for specific earmarked seats of each category are filled up. The statutory committees of the college are well balanced with the representation of each category. In major extension activities local citizen's participation is commendable. The town council, Tehsil office, Session Court, Post-office, Govt. Hospital, Agricultural office etc. is fully involved in the national developmental activities, national festivals, awareness rallies, and government campaigns. These flex board of environmental awareness, social harmony, unity and values are displayed in the college campus. The college is playing an effective role of catalyst in the town to maintain the peace and national integration. The college regularly organizes different activities for inculcating the values of tolerance, harmony towards cultural diversities.

Our institution also runs the Gandhian thoughts exam in collaboration with our Sanstha and as well as Gandhi Research Foundation, Jalgaon. The students also contributed as paralegal volunteers training program under legal literacy campaign. The college organize webinar related to Human Rights Education.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute is a role model of best governance and democracy. Not only the students and employees but every citizen of the town respects the institution for its contribution to social development. The college is recognized in the vicinity as a 'Center of Social transformation'. Preamble of the constitution is displayed at the entrance of the college and it is clearly visible to all the entrants. The 'National Anthem' is compulsorily played on every program and occasion. It reflects the strong attachment of the students, employees and the citizens towards the values of Indian Constitution. Many of our teachers deliver lectures on the constitutional obligations, national unity and social harmony in the college, town and in nearby villages. 26th November is

celebrated as 'Constitution Day' in our institution.

To make aware the students to various consumer's laws and rights every year 'Consumer Day' is celebrated on 24th December. The Voter's Day, International Yoga Day, Legal Literacy, Freedom of expression programs had been conducted by the institution from time to time. The Dept. of Political Science visit the Session Court, Town Council and other Govt. offices as a part of their study tour.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institute pay tribute to all the national heroes on their Birth and d anniversaries. The event is followed either by lecture, rally or the competitions like elocution, singing, wallpaper, and rangoli etc. The college organizes activities on these days of national importance to recall the events or contribution of our leaders in building the nation and imbibe moral and ethical behaviour of students in their professional and personal lives.

International Commemorative Days

1. International Women's Day - 8th March
2. World Water Day - 22th March
3. International Mother Earth Day -22th April
4. English Language Day - 23 April
5. International Labour Day - 1 May
6. World Environment Day - June
7. World Population Day - 11 July
8. International Literacy Day - 8 September
9. International Day of Non-Violence - 2 October
10. World AIDS Day - 1 December
11. Human Rights Day - 10 December
12. National Yoga Day - 21 June

Birth anniversary and Death anniversatry of political heros and social workers. in our institute also celebrate Teacher Day, Children Days, Library Day, Science Day etc.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1) Practice I

a) Title of the Practice: Enhancing quality teaching learning by engaging maximum students during pandemic.

b) Objective To engage maximum students in quality learning through various online learning platforms.

c) Context: Learning from home forced by COVID situation entailed the effective use of online platforms and tools for effective teaching learning and evaluation.

d) Practices:

1. Online platforms like Zoom, Google classroom were hired for online teaching, learning and evaluation.
2. Organized University level, State level National and International level webinars series.
3. Evidence of Success: Online teaching learning facilitated effective learning and evaluation.
4. Problems encountered: Students living in remote interior tribal area.

2) Practice II

a) Title of Practice: Providing services for community health and sanitization during pandemic period.

b) Objective: Engaging willing students in community services during COVID period.

c) Context: COVID situation provided an opportunity for our NSS volunteers to provide services for community health and sanitization.

d) Practices:

1. Town Survey and Health Campaign was organised by NSS unit in collaboration with PS and MC Navapur.
2. Door to door visit by NSS volunteers in surrounding villages.
3. College provided free of cost meals to people engaged in transportation services for COVID help purposes.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The College is dedicated to provide ample opportunity to students to learn the theoretical concepts practically as well as overall skill development of the students. The institute follows the under given process:

1. Teaching Learning Process: The college has an effective conjunction among teaching, research and extension. The college provide academic as well as collaboration activities with reputed organizations.

2. Extension Activities Skill Awareness programme such as talks, seminars and workshops related to the Personality Development, Empowerment, Digital Literacy, Swatch Bharat etc. under extension Activities and Outreach Programmes are focused on the integral formation of the student. Training and Workshops on Transferable Skills help the students to serve the society better.

3. General Knowledge classes General Knowledge classes are conducted once a week for all Second Year students. Soft skills also form part of these classes.

4. Self-Evaluation and Continual Renewal The Institution follows a multi level evaluation process to support a continual renewal such

as:-

- a. Self Appraisal by Teaching and Administrative Staff,
- b. Internal Evaluation of Students
- c. Academic Audit
- d. Stakeholders Feedback
- e. Management Appraisal

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college plans the following for implementation in future-

1. Introduction of some more career Oriented and short term Course.
2. Enhancing academic excellence.
3. Development of skills of the students by inculcating core values among them further by imparting value-based education.
4. Enhancing social compatibility of the students by giving better opportunity of social interaction through activities of NSS.
5. Increasing alumni and industry interaction to students.
5. Motivate faculty members for the FDP programmes and Research projects.
6. Increase Ph. D enrollment.